



## SpiritLine Cruises & Events

### SPIRIT OF THE LOWCOUNTRY (LOW) Q&A

**Charter Rate:** Your charter rental fee includes a captain, on site venue manager, crew, tables and chairs. No fuel surcharge or docking fees are required. Additional hours of charter time may only be negotiated with SpiritLine Cruises & Events group sales persons, prior to departure on the cruise. *Three hour charter of which 30 minutes is reserved for boarding.*

**Deposits:** Reservations are only confirmed with 50% of the charter rental fee, along with a signed contract. If booking within 90 days of your event date the full charter rental fee is due. The 50% balance of the charter rental fee is due no later than 90 days prior to your event date.

**Bar:** SpiritLine Cruises & Events maintains all bar privileges. Outside alcohol is prohibited. Payment with final headcount is due fourteen days (14) prior to event date. All bar purchases are subject to local and state sales tax. Gratuity is not included in beverage pricing.

**Caterer:** Food is required for all Private Charter events. A list of our Preferred Caterers can be found on our web site. All caterers must provide a business license and insurance information to SLC and be pre-approved in order to work on any of the fleets. There will be a galley/impact fee of 10% for food.

**On Site Contact:** We require that the client designate a primary contact to be responsible during the event. The contact will maintain the client's agenda and will also serve in the capacity of decision maker on behalf of the client. This includes dealing with all outside vendors and on site venue manager during event. This is the person that lets the on site venue manager know all guests have boarded and the boat can leave the dock.

**Weather:** Vessels run rain or shine. We do not cancel, refund or reschedule for inclement weather. If the captain deems the weather unsafe to cruise we may choose to remain dockside. Any refund issued would be at the discretion of the sales department. If the event must be cancelled completely because of dangerous weather, a full refund or reschedule will be offered.

**Location of Downtown Aquarium Wharf Dock:** The LOW will be dockside at 360 Concord Street. The dock is located to the left of the South Carolina Aquarium. Your guests will board to the lower deck in the rear of the boat. Please know there are no public restrooms dockside at Aquarium Wharf.



**Ticketed Events:** Ticketed Events are prohibited. Host(s) cannot sell tickets for the charter and will result in immediate cancellation. If you are a 501c3 there may be exceptions.

**Access to Vessel on Day of Event:** Our boats run a full tour schedule during the day and we will not alter that schedule for evening events. Outside vendors will have access to the boat approximately one (1) hour prior to your event boarding time. Ideally you want anything being brought on the boat to be a “drop and go” item.

**Microphones:** LOW is equipped with a cordless microphone that can be used on all decks.

**Entertainment:** LOW is equipped with a port that you may use to provide your own playlist with a device (phone or iPod). iPhone7 or higher will need a specific adapter that must be provided by you. Your phone will reside in the wheelhouse and you cannot go in and out to change stations. The Captain and crew are focused on your safety and cannot have this as a distraction.

**Accessibility for the Disabled:** If you have guests that require handicap access please communicate to your SpiritLine venue manager contact when booking your event. Extreme high or low tides can and will affect accessibility. All decks accessible on the LOW.

**Parking:** Aquarium Wharf – 24 Calhoun Street (corner of Calhoun and Concord). Guests pay for garage parking.

**Buses:** Aquarium Wharf will require permitting directly from the City of Charleston.

**Wedding Information:** Please know we offer no rehearsal space. All vessels have a restroom that will accommodate the bride/groom. Bride/Groom, as well as your wedding party, will have access 30 minutes prior to boarding time.

The boat will not be available for leisurely prep time. We recommend you do all prep prior to arrival and only plan to do last minute things while onboard. The staff will not be available to assist.

Wedding Planner/Coordination: SpiritLine Cruises & Events requires at a minimum, a “day of” licensed wedding planner to be contracted by the lessee of the property. This Event planner, coordinator, and/or consultant must be hired by the client as a vendor service. This should not be a guest, friend, or family member. SpiritLine Cruises & Events must approve, in its sole discretion, the Event Planner at least 30 days prior to the contracted event date. SpiritLine Cruises & Events reserves the right to deny access of any vendor or company that is not currently in good standing with the property.

Any outside vendors that are hired need to be communicated to your event coordinator so that vendors can understand the limitations around set up. Site visits must be scheduled through the event coordinator. Any items brought in on your wedding day must be removed by you (floral, gifts etc).

**Wedding Ceremony Seating:** 75 guests seated, 50 guests standing

Please note that SpiritLine Cruises & Events will follow the CDC guidelines with regards to capacity and gatherings which can and will greatly alter these numbers.

**Décor:** SpiritLine Cruises & Events does not allow the use of open flame, bird seed, fireworks, sparklers, confetti, or loose sand onboard or at the dock. We recommend the use of LED candles or glow sticks for send offs.